

INTRODUCTION

As the DigiFreight Head Office does not offer financial protection or guarantees, we are unable to dictate payment terms. As we do not set specific rules with regards to extending credit, we advise that Members use normal commercial caution if asked to do so. It goes without saying that Members should agree all terms for payment of shipments before they are undertaken. At DigiFreight we believe in prevention rather than cure, which is why we have in place our Default Alert procedure.

DigiFreight Members understand that abidance of our Membership Rules, paying on time and operating in a professional manner results in repeat business and excellent relations.



DEFAULT ALERT PROCEDURE

Any late payment complaints must be addressed to the DigiFreight Head Office at the earliest opportunity.

DAY 1: Once we receive an official late payment complaint, we check that it is valid (i.e. over 30 days from the date of the invoice) and that there is no dispute. If there is no dispute, the defaulting Member is warned that unless we receive confirmation that the outstanding payment is settled within 7 days, the company will be expelled.

DAY 2 & 3: The DigiFreight Head Office send daily notices chasing the payment.

DAY 4: If no proof of payment is received, the DigiFreight Head Office send a Default Alert notice warning all Members of the outstanding debt and to use extreme caution when dealing with the defaulting company.

DAY 5 & 6: The defaulting Member is given 48 hours to settle the overdue account or face automatic expulsion from DigiFreight

DAY 7: The defaulting Member is expelled, and the DigiFreight Head Office will notify debt recovery companies specialising in the Transportation and Freight Forwarding industry including FreightDeadbeats and FDRS. Other industry bodies including freight networks, IATA, FIATA and the Freight Forwarders Association in the defaulting Members home country will also be notified.

If you ever receive one of our late payment notices, don't take it personally. Please appreciate that any official action is always taken fairly and consistently. If it is a genuine mistake on your behalf, simply settle the overdue invoice and the case is closed. Let's not forget that we are still in the midst of a turbulent economy, but with this procedure in place we are doing all we can to minimise potential problems for our Members.

PLEASE NOTE THAT IT IS EACH MEMBER'S RESPONSIBILITY TO ENSURE THAT THEIR ACCOUNTING DEPARTMENT ADHERE TO OUR RULES.